



State of New Mexico

Human Services Department

**COMMODITY SUPPLEMENTAL FOOD PROGRAM
FEDERAL FISCAL YEAR 2022**

Update AMENDMENT and CASELOAD REQUEST

Submitted: November 2022

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**NEW MEXICO DEPARTMENT OF HUMAN SERVICES
COMMODITY SUPPLEMENTAL FOOD PROGRAM STATE PLAN
FEDERAL FISCAL YEAR 2022**

INTRODUCTION

This State Plan of Operation sets forth the procedures in accordance with 7 CFR Part 247 as applicable to be utilized in the administration of the Commodity Supplemental Food Program (CSFP) in New Mexico. The United States Department of Agriculture (USDA) administers CSFP nationally to provide supplemental foods for a target group of low-income elderly over sixty years of age. This target group must meet income eligibility guidelines.

This Plan covers Federal Fiscal year 2022 as required by USDA. The New Mexico CSF Program is an effective and accessible nutrition (food) service program that provides for elderly low-income clients that may be facing food insecurity. Food insecurity is defined as: Limited or uncertain availability of nutritionally adequate and safe foods or limited or uncertain ability to acquire acceptable foods in socially acceptable ways (USDA Economic Research Services). To alleviate these food insecurities each month NMCSFP will provide supplemental food packages to approximately 14,373 elderly persons distributed in 33 counties throughout the State. HSD conducted a competitive bid to continue ongoing services. USDA approves requests and notifies us of the effective date for any changes.

New Mexico is requesting to keep our 2022 Caseload of 14,373 for FFY 2023.

In accordance with Part 7 CFR 247.4, New Mexico submitted Form FNS-74 Federal –State Agreement, Child Nutrition and Food Distribution Programs, indicating HSD as the responsible agency for CSFP along with the other Food Distribution programs.

STATE AND LOCAL AGENCY (LA) IDENTIFICATION (7 CFR 247.7)

HSD contracts with federally recognized non-profit organizations that receive, store, and deliver USDA foods to participating agencies throughout New Mexico. HSD works in conjunction with contractors to prepare food orders, complete federal reports, conduct program monitoring, administer grant funds, provide training and act as liaison between federal agencies and New Mexico CSFP contractors.

HSD conducted a competitive bid (RFP) to procure services to administer the CSFP program to all counties in New Mexico. We have implemented contracts with successful Offerors that began October 1, 2019, at the start of the Federal Fiscal year 2020 and shall end September 30, 2023. HSD awarded multi-vendor contracts by county.

HSD evaluates existing caseload based on current reports from the current implementing agencies and awards total cases to each implementing agency through the competitive bid process based on the existing number of cases served in each county.

The Department will complete amendments to shift caseload and corresponding funding throughout the contract years to better utilize the caseload and funding provided by USDA.

CASELOAD ASSIGNMENT (7 CFR 247.21)

The Department will complete contract amendments to shift caseload and corresponding funding throughout the contract years to better utilize the caseload and funding provided by USDA.

New Mexico HSD has a current caseload of **14,373** slots for the CSFP program. This caseload is assigned to partnered agencies to service CSFP clients through contract amendments that are updated annually. The most recent contract amendment was effective for October 1, 2021. We are in the process of executing another contract amendment for October 2022. The following table reflects the updated caseload slots for the CSFP for FFY 2022 and the request for FFY 2023.

FY 22 CASELOAD ASSIGNMENTS

Implementing Agency	Counties	FFY 2022 Caseload	Proposed FFY 2023 Caseload
ECHO Inc. 1921 E. Murray Dr. Farmington, NM 87401	Bernalillo, Cibola, Los Alamos, McKinley, Rio Arriba, Sandoval, San Juan, Santa Fe and Valencia	6,000	6,000
Loaves and Fishes 320 South Gate Circle Las Cruces, NM 88005	Doña Ana, Luna, Otero (Alamogordo & Tularosa) and Sierra	4,513	4,513
The Salvation Army 612 W, College Rd. P.O. Box 897 Roswell, NM 88202	Chaves, Colfax, Curry, De Baca, Eddy, Guadalupe, Harding, Lea, Lincoln, Mora, Otero (Mescalero), Quay, Roosevelt, San Miguel, Socorro, Taos, Torrance, and Union	3,250	3,250
ECHO Inc. 1921 E. Murray Dr. Farmington, NM 87401	Catron, Grant, and Hidalgo	610	610
	Total NM Cases	14,373	14,373

The Contractors through September 30, 2023:

1. ECHO, Inc. (Economic Council Helping Others)
1921 E. Murray Dr.
Farmington, NM 87401

ECHO, Inc. Warehouse – Farmington
401 S. Commercial
Farmington, NM 87401-6509

ECHO, Inc. Warehouse – Albuquerque
300 Menaul NW, Suite 226
Albuquerque, NM 87107-1348

2. Loaves & Fishes
320 Southgate Circle
Las Cruces, NM 88005

3. The Salvation Army Roswell Corps
612 College Rd.
P.O. Box 897
Roswell, NM 88202

The Salvation Army Roswell Corps Warehouse
207 B, E. Chisum
Roswell, NM 88101

The contract with The Wellness Coalition contract was terminated with an effective date of November 7, 2021. ECHO, Inc. was awarded a contract replacing the services provided by The Wellness Coalition.

STATE PROVISION OF ADMINISTRATIVE FUNDS TO LOCAL AGENCIES (7 CFR 247.23)

In FFY 2022, NM CSFP funding was at \$1,214,093.00 and an annual caseload of 14,373.

USDA Final Administrative Funding - 2022	
Admin/Grant/Slot/Year:	\$84.47
Grant/Slot/Oct – Dec 2021:	\$21.12
Grant/Slot/Jan – Sep 2022:	\$63.35

Projected funding is allocated to CSFP service providers at a percentage rate of 90% and up to 10% remaining at the state office. These funding allocations provide for the optimal use of funds in which CSFP providers can have the most impact:

1. Improve food insecurity of low-income New Mexico households.
2. Enhance accessibility to CSFP and ensure quality service to eligible participants.
3. Retain and recruit skilled staff for program operations and enhanced service delivery.
4. Provide the maximum amount feasible to help with operational cost such as: fuel cost, maintenance on aging equipment, labor cost and health care cost.

FUNDS FOR CASELOAD AMENDMENTS

Name of Contractor	2022 Current Amounts	2023 Proposed Amounts
ECHO, Inc.	\$446,400.00	\$612,000.00
Loaves & Fishes, Inc.	\$351,001.00	\$396,000.00
The Salvation Army Roswell Corps	\$241,800.00	\$276,000.00
ECHO, Inc.	\$41,609.99	\$96,000.00
The Wellness Coalition	\$3,782.00	
	\$45,383.99	
Total for Contractors	\$1,084,584.99	\$1,380,000.00

* 2023 Proposed Amounts contingent on Federal Funding provided by Congress for FFY 2023

TOTAL FUND ALLOCATION

FFY 2023 USDA Administrative Fund Allocation

TOTAL	10% Retained by the State for State Administrative Funds	Administrative Funds for Contractors
\$1,500,000.00	\$120,000.00	\$1,380,000.00

The above amounts may be adjusted to accommodate rounding to the nearest amount that corresponds to caseload assignment.

2022 GOALS/ACCOMPLISHMENTS

NM HSD has established itself as the responsible agency for administering the CSFP program.

1. Work with a private delivery company to provide CSFP home deliveries.
2. Our contractors have continued CSFP food distributions during the pandemic.

3. Our Contractors added 6 sites on the Navajo Nation and 1 other site.
4. Working with USDA and our contractors to continue with the flexibility options provided by USDA due to the COVID-19 pandemic.
5. Working with USDA and our contractors to provide complete CSFP packages when our orders were cancelled and replaced with products not normally approved for CSFP packages. This included accommodating larger package sized that needed to be counted differently in the package and in ICOS.
6. ECHO, Inc. picked up distributions in Catron and Grant Counties when The Wellness Coalition Executive Director resigned, and The Wellness Coalition dissolved. Hidalgo County recipients are allowed to pick up at distributions in Grant and Luna Counties.
7. Beginning July 1, 2021, we started reporting Advance Participation and Advance Issuance packages in the month it is intended for. Previously we were reporting Advance Issuance packages in the month it was distributed. The changes were retroactive to May 2021. In February 2022 the reporting was updated to report Advance Participation in the month of intended participation and Advance Issue Inventory is reported in the month it is distributed for. The Advance Issue Inventory change was for liability and accountability of actual inventories received, distributed, and remaining at the warehouse at the end of the month.
8. ICOS (Integrated CSFP Operating System) is operational. New Mexico HSD developers continue to work with us to solve issues that need immediate attention. Needed improvements to the system are on a list for completion. HSD has hired a contractor to manage ICOS.

The following sections are included and updated in the CSFP Program Standards and Requirements.

LOCAL DISTRIBUTION (7 CFR 247.10)

The State of New Mexico contracts with several Non-Profit Organizations for the storage and distribution of CSFP commodities. These agencies are also responsible for providing staff to pack and distribute food packages to the local sites. The package of supplemental foods includes the following categories of items: fruits and juice; vegetables; cheese; UHT fluid and instant nonfat dry milk; meat, poultry, and fish; canned beans, dry beans, and peanut butter plant-based protein; bagged/boxed cereals; pasta and rice. The average cost to USDA for FFY 2022 is \$33.23 per package. The packages are distributed monthly or bi-monthly at scheduled tail gate/drop off sites or the food is picked up at contractor warehouses. The local agencies gather participation data and provide monthly inventory reports and be responsible for monitoring local distribution sites and coordinating nutrition education as well as act a liaison between state agencies and local sites. Distribution sites are selected in areas of greatest need that show a deficiency in food distribution services.

CERTIFICATION - Commodity Supplemental Food Program (CSFP) – Implementation of the Agriculture Improvement Act of 2018 (PL 115-334)

All certification data will be recorded on a CSFP application/certification form. Information on the form includes the applicant's name, address, phone number, name of a proxy authorized to receive food on the participant's behalf, the date of the visit to apply for program participation, date of birth, household income, applicant's rights and responsibilities as described at 7 CFR 247.12, the current non-discrimination statement, applicant's signature, the date of certification or denial, and the signature and title of the person making the eligibility determination.

Per the Agriculture Improvement Act of 2018 (Farm Bill) (P.L.115 – 334) signed into law on December 20, 2018. Section 4102 of the Farm Bill changed CSFP certification requirements outlined in 7 CFR 247.16 effective immediately.

For elderly persons, the State agency must establish certification periods that may not exceed 12 months in length. However, the State agency may authorize local agencies to extend the certification period without a formal review of eligibility for 2 additional 12-month periods, as long as the following conditions are met:

1. The person's address and continued interest in receiving program benefits are verified; and
2. The local agency has sufficient reason to believe that the person still meets the income eligibility standards (e.g., the elderly person has a fixed income).

New Mexico CSFP was approved to extend the certification period without a formal review of eligibility for 2 additional 12-month periods. New Mexico implemented this change January 1, 2020.

During Times of Disaster and Pandemic:

1. Applications may be completed and signed by CSFP agency staff and volunteers by phone or in the presence of the applicant, caretaker, or proxy.
2. Agency staff and volunteers completing applications must read the USDA Civil Rights statement and the required CSFP statement for completing applications to the applicant, caretaker, or proxy.
3. The local agency must subsequently get the client's signature for applications once the disaster or pandemic has ended and it safe for applicants, agency staff and volunteers.
4. Agency staff may serve as proxies for applicants and recipients without a separate proxy.
5. Agency staff or volunteers may sign for receipt of USDA CSFP food packages in the presence of the recipient, caretaker, or proxy. Signatures for receipt of USDA CSFP Food packages is accomplished by signing Rosters or Menus generated by ICOS (New Mexico's Integrated CSFP Operating System).
6. This program will continue to be self – declared income and residency.
7. Routine procedures will resume once the disaster or pandemic has ended.

All certification data will be recorded on a CSFP application/certification form. Information on the form includes the applicant's name, address, phone number, name of a proxy authorized to

receive food on the participant's behalf, the date of the visit to apply for program participation, date of birth, household income, applicant's rights and responsibilities as described at 7 CFR 247.12, the current non-discrimination statement, applicant's signature, the date of certification or denial, and the signature and title of the person making the eligibility determination.

CATEGORICAL ELIGIBILITY (7 CFR 247.9)

Certification for participation requires categorical eligibility in the following category:

- Elderly who are 60 years of age or older.

INCOME CRITERIA (7 CFR 247.9)

The income criteria used to determine program eligibility will be:

- Age 60 and older \leq 130% of the federal poverty guidelines.
- Household income is self-declaration by the applicant, recipient or authorized proxy and is recorded by a trained certification worker at the qualified local agency in ICOS.
- Allow Separate Household Status for Households Purchasing and/or Preparing Separately.

AGE DETERMINATIONS (7 CFR 247.9)

The client's age will be determined at the time of application through the presentation of an official document that shows their age, picture ID, birth certificate or another official document.

RESIDENCY REQUIREMENTS (7 CFR 247.9 f. (2))

Recipients must be determined as residents of New Mexico. Residency will be determined based on the applicant, recipient, or authorized proxy declaration of their present address. Recipients must have a New Mexico physical or mailing address. Each of the approved partner-sites will serve only residents of the county in which they are located unless previously approved by FANS.

NUTRITIONAL RISK CRITERIA (7 CFR 247.9 f (1))

Nutritional risk criteria will not be used to certify clients for CSFP in New Mexico. Certification will be based on Income Eligibility, Age and Residency.

WAITING LIST PROCEDURES (7 CFR 247.11)

Contractors will have a maximum caseload established annually based on the state number of slots funded for the program by USDA SWRO and the number of potentially eligible clients expected in the contractor's service area. The contractors determine when a maximum caseload is reached at a site. The contractors have the flexibility to adjust the individual distribution site caseloads as needed up to their maximum agency caseload. Caseload assignments are assessed at a minimum annually and may be adjusted through contract amendments more often than annually if needed.

If all slots are filled, a waiting list must be established. ICOS is programmed to begin a waitlist per contractor. FANS with the individual contractors determine how many eligible recipients a contractor should have to serve their caseload consistently without overserving on an average

basis. When a list is established for CSFP, Contractors may continue to accept applications and will inform applicants that they are being placed on a waiting list and will be notified as soon as there is an opening in the CSFP program. USDA and New Mexico allow for one-month certification to effectively utilize current caseload.

HOMEBOUND PROCEDURES (7 CFR 247.5 (c) 7)

Local agencies are required to meet the special needs of the homebound elderly, to the extent possible. They are encouraged to coordinate their efforts with the local Area Agency on Aging (AAA) and the local “Meals on Wheels” or similar, food delivery programs. Local Agencies work with AAAs to identify potential homebound candidates, to conduct outreach, and to conduct certification and delivery of food packages. LA’s may allow designated proxies to pick up food packages for homebound elderly individuals.

Contractors that opt to use a private delivery company to deliver food packages to participants must execute an agreement that will ensure all program requirements are met. The delivery service cannot commence until HSD/FANS approves the agreement between the contractor and the delivery company. The contractor must follow all applicable procurement regulations unless the private delivery company is offering its services for free. The agreement with the private delivery company will not permit the delivery company to perform key contractor responsibilities such as certifying participants. The delivery company’s employees are not considered proxies for participants. Packages must be delivered directly to participants or proxies. The contractor will ensure the delivery company maintains safe handling of food packages, verification of participant/proxy identity, proper record keeping, and protection of privacy of participants.

COST EFFECTIVE CLAIMS STANDARDS (7 CFR 247.30)

The HSD, Commodity Supplemental Food Program has established the following cost –effective claim standard:

“The pursuit of a claim against a participant to recover the value of CSFP commodities improperly or fraudulently obtained, or misused, is cost-effective when the value exceeds \$700.00 retail value, or twelve (12) months of CSFP benefits. Local Agencies are required to use this standard in determining if a claim is to be pursued and to pursue claims in accordance with 247.30 and New Mexico Policies and Procedures.”

NOTIFICATION OF FAIR HEARINGS AND ILLEGALITY OF DUAL PARTICIPATION (7 CFR 247.8, 7 CFR 247.19 & 7 CFR 247.20)

At the time of certification and re-certification, applicants are informed in writing of their right to a fair hearing and may appeal any decision made by the local agency regarding denial or termination from the program. Additionally, applicants are informed of the following:

- The standards for participation in the CSFP program are the same for everyone regardless of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. All nondiscrimination and Civil rights policy will apply.
- Nutrition education will be made available to all approved applicants.

Implementing agencies are required by contract to follow all related CFR language regarding dual participation in the CSFP program at more than one distribution site. This includes a statement on the application which advises the applicant or caretaker that he or she may not receive CSFP at more than one distribution site in the same month. Participants found to be committing dual participation must be discontinued and notified in writing in accordance with 7 CFR 247.17. The state and local agencies will cross reference applicants. Other program violations include, giving false information, selling commodities, physical abuse of program staff.

REFERRALS TO OTHER HEALTH AND SOCIAL SERVICES (7 CFR 247.14)

CSFP clients will receive referrals to other health and social service programs as follows:

- FANS Bureau requires our local agencies to utilize CSFP Referral Services. It includes the required information for Supplemental Security Income, Medicare and Medicaid and SNAP. It provides information for accessing other public assistance programs.
- The CSFP Referral Services handout is provided to every CSFP client at application and is made available at every distribution. The agencies currently distribute SNAP outreach materials for HSD and will continue this practice with CSFP clients.
- Other materials to assist clients with housing needs and other services will also be offered at CSFP certification sites.

OUTREACH (7 CFR 247.5 (a) 7)

NM HSD outreach plan for CSFP is as follows:

- NM CSFP agencies continue to partner with the New Mexico Department of Health (NMDOH) to distribute Senior Farmers' Market Nutrition Program (SFMNP) checks.
- NM HSD posted CSFP contact information and eligibility criteria on the HSD public website using an HSD-USD-FANS designed CSFP information flyer also available in large print.
- CSFP information is electronically available to all HSD staff via the staff Training Library and Community Resource Library.
- ECHO, Inc. has added two distributions at Chapter Houses located on the Eastern Navajo Reservation in New Mexico. ECHO, Inc. planning on adding additional Navajo Reservation distributions.
- FANS and ECHO, Inc. are working together to add distributions at New Mexico's Indian Pueblos not currently receiving CSFP.

NUTRITION EDUCATION (7CFR 247.18)

Implementing agencies shall ensure that nutrition education is available to all eligible participants in the CSFP Program. The CSFP contractors will work with the Supplemental Nutrition Assistance Program Education (SNAP Ed) implementing agency to provide nutrition education and educational materials. All nutrition education is done at the local level with state designed and printed brochures and flyers. CSFP has added nutrition information websites to the Policies and Procedures Manual so that LA's may search for current health and wellness information.

Local Agencies are responsible for providing nutrition education materials to all adult participants. At a minimum, LAs are required to provide monthly education and it is reported in their monthly or quarterly reports to the state. In the NM SNAP Ed state plan, the Healthy Families Healthy Community project will provide nutrition education services to increase healthy eating habits to low-income adults and families receiving food from TEFAP, CSFP or food pantries. Educators will provide services through a series of system and environmental changes, tastings and 10-15-minute cooking lessons at TEFAP and CSFP sites, public health offices and senior centers with congregate meal programs.

REPORTS AND RECORD KEEPING (7 CFR 247.29)

HSD Administrative Services Division will submit the FNS 269A financial status report. The FNS-153 and FNS-191 will be submitted by the Income Support Division, Food and Nutrition Services Bureau.

STORAGE AND DISTRIBUTION SYSTEM (7 CFR 247.7)

The state implementing agencies use the Integrated CSFP Operating System (ICOS) commodity distribution system for tracking inventory and client information. ICOS tracks inventory based on commodity codes, distribution sites, and caseload statewide. It provides the necessary information to file the required monthly FNS 153 report.

Each implementing agency has a main warehouse for storing food supplies and inspection of these sites will be part of the annual management evaluation.

NEW MEXICO STATE AGENCY WORKSHEET

CSFP State Agency/ITO Worksheet 2023 Base Caseload Calculation* & Additional Caseload Request -- USE FOR 2023 CALCULATIONS ONLY --

PLEASE COMPLETE ALL FIELDS IN YELLOW FOR STEPS I THROUGH IV.

STEP I (IDENTIFY YOUR STATE/ITO): Enter your State/ITO name. New Mexico

STEP II (BASE CASELOAD CALCULATION):

Enter your State's/ITO's current 2022 caseload and monthly participation data for fiscal year (FY) 2022.
FY 2022 participation data should match actual FNS-153-reported data.

State	New State/ITO in 2022? Y/N?	2022 Base Caseload	2022 Additional Caseload	2022 Final Caseload	Actual Program Participation by Month for Fiscal Year (FY) 2022												Anticipated Oct-22	A. Annual Average	B. Final Quarter Average	C. September-Only	Highest of A, B, & C	2023 Base Caseload*
					Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22						
Sample State/ITO W	N	70	30	100	99	97	94	94	93	95	94	95	96	97	99	99	99	96	98	99	99	99
Sample State/ITO X	N	50	0	50	49	50	51	50	52	51	50	50	50	49	49	52	50	50	50	N/A	50	50
Sample State/ITO Y	N	150	50	200	199	201	198	202	200	201	202	200	201	201	202	202	201	201	202	202	202	200
Sample State/ITO Z	Y	175	15	190	180	175	177	201	199	190	198	177	183	185	183	183	170	186	184	N/A	186	190
New Mexico	N	11768	2605	14,373	11,149	10,892	10,799	10,878	10,816	10,809	10,575	10,507	10,417	10,107	10,456	10,082	10,311	10,624	10,215	10,082	10,624	10,624

Fields above will automatically calculate once 2022 caseload and monthly participation data are entered.

Your State's/ITO's Calculated Base Caseload*: 10,624 <=Field to the left will automatically calculate once data above is entered.

STEP III (ADDITIONAL CASELOAD ELIGIBILITY AND REQUEST):

Enter your State's/ITO's request for additional caseload, if applicable, which should be over and above your State's/ITO's calculated base caseload.

Base Caseload*: 10,624 <=Field to the left will automatically calculate once data for STEP I is entered.

Eligible for Additional Caseload?*: No <=Field to the left will automatically calculate once data for STEP I is entered.

Additional Caseload Request: 0 <=If eligible for additional caseload or requesting additional caseload with a COVID-19 justification, enter your additional caseload request here. Do not enter data here if ineligible to receive additional caseload unless submitting a justification as outlined in the 2023 CSFP New State Plans and Additional Caseload memorandum.

Total Caseload Requested: 10,624 <=Field to the left will automatically calculate once data above is entered.

Verification of Accuracy: <=Click on white box verifying that all information above is accurate. After checking white box, go to STEP IV below.

*Assumes sufficient resources available to support base caseload. Per CSFP regulations, base caseload may not exceed total caseload for the previous caseload cycle.

STEP IV (SUBMISSION):

If requesting additional caseload, please submit the following items to your FNS Regional Office by November 5, 2022:

- 1) This CSFP State Agency Worksheet,
- 2) Your State Plan Amendment, and
- 3) Any other information in support of your State's/ITO's request for additional caseload.

NEW MEXICO SITE LIST OCTOBER 2022

Oct-22 CITY	Monday - Thursday, 7:30 am - 4:45 pm (closed Friday) SITE NAME - 34 Sites Including Warehouse	COUNTY	Address	DATE	MONTH	TIME	Drop
Albuquerque, NM	ECHO ALBUQUERQUE	Bernalillo	300 Menaul NW, Suite 226, Albuquerque, NM 87107	Mon - Thu	Monthly		Warehouse
Albuquerque	Ahepa Phase I & II	Bernalillo	6700 Los Volcanes NW, Albuquerque, NM 87121	2nd Wednesday	Monthly	approx. 2:15 pm	Drop
Albuquerque	Ahepa Phase III	Bernalillo	6620 Bluewater NW, Albuquerque, NM 87121	2nd Wednesday	Monthly	approx. 3:00 pm	Drop
Albuquerque	Barelas Housing	Bernalillo	701 5th St. SW, Albuquerque, NM 87105	3rd Wednesday	Monthly	approx. 8:00 am	Drop
Albuquerque	Bernalillo Co. Housing Auth. Apartments	Bernalillo	2210 Centro Familiar SW, Albuquerque, NM 87105	2nd Wednesday	Monthly	approx. 1:15 pm	Drop
Albuquerque	Brentwood Apartments	Bernalillo	6302 Harper Place NE, Albuquerque, NM 87109	4th Thursday	Monthly	12:30 pm - 2:00 pm	Tailgate
Albuquerque	East Central Community Center	Bernalillo	7525 Zuni SE, Albuquerque, NM 87108	4th Thursday	Monthly	9:00 am -11:30 am	Tailgate
Albuquerque	Ed Romero Terrace Senior Apartments	Bernalillo	8100 Central Ave. SE, Albuquerque, NM 87108	3rd Wednesday	Monthly	approx. 10:00 am	Drop
Albuquerque	Embudo Towers Senior Apartments	Bernalillo	8010 Constitution NE, Albuquerque, NM 87110	2nd Wednesday	Monthly	approx. 11:00 am	Drop
Albuquerque	Encino Gardens Senior Apartments	Bernalillo	412 Alvarado SE, Albuquerque, NM 87108	3rd Wednesday	Monthly	approx. 9:30 am	Drop
Albuquerque	Encino Terrace Senior Apartments	Bernalillo	609 Encino Place NE, Albuquerque, NM 87102	3rd Wednesday	Monthly	approx. 8:15 am	Drop
Albuquerque	Hibernian House Senior Apartments	Bernalillo	624 Coal Ave. SW, Albuquerque, NM 87102	4th Tuesday	Monthly	approx. 1:15 pm	Drop
Albuquerque	La Resolana Senior Apartments	Bernalillo	1025 Chelwood Park NE, Albuquerque, NM 87112	2nd Wednesday	Monthly	approx. 9:30 am	Drop
Albuquerque	Mesa Hills Senior Apartments	Bernalillo	1000 Louisiana Blvd. NE, Albuquerque, NM 87110	3rd Wednesday	Monthly	approx. 11:15 am	Drop
Albuquerque	Nuevo Atasco Apartments	Bernalillo	201 Unser Blvd. NW, Albuquerque, NM	4th Wednesday	Monthly	approx. 9:00 am	Drop
Albuquerque	Ranchitos Village Senior Apartments	Bernalillo	6811 Ranchitos Rd. NE, Albuquerque, NM 87109	3rd Wednesday	Monthly	approx. 3:30 pm	Drop
Albuquerque	Rio Vista Senior Apartments	Bernalillo	770 Juan Tabo NE, Albuquerque, NM 87123	2nd Wednesday	Monthly	approx. 10:15 am	Drop
Albuquerque	Shalom House Senior Apartments	Bernalillo	5500 Wyoming NE, Albuquerque, NM 87109	3rd Monday	Monthly	approx. 2:15 pm	Drop
Albuquerque	Silvercrest Senior Apartments	Bernalillo	4400 Pan American Fwy NE, Albuquerque, NM 87107	2nd Wednesday	Monthly	approx. 8:30 am	Drop
Albuquerque	Solar Villas Senior Apartments	Bernalillo	1135 Texas NE, Albuquerque, NM 87110	3rd Wednesday	Monthly	approx. 10:30 am	Drop
Albuquerque	South Valley	Bernalillo	2008 Larrazolo Rd. SW, Albuquerque, NM 87105	1st Monday	Monthly	8 am-10:30 am	Tailgate
Bernalillo	Bernalillo Senior Citizen Center	Bernalillo	255B Camino Del Pueblo, Bernalillo, NM 87004	3rd Wednesday	Monthly	9:00am-11:30 am	Tailgate
Grants	Grants Senior Citizen Center	Cibola	550 Jurassic Ct., Grants, NM 87020	4th Tuesday	Monthly	9:00am-1:00 pm	Tailgate
		Los Alamos					
Española	Española	Rio Arriba	1217 S. Riverside Dr., Española, NM 87532	2nd Thursday	Monthly	10:00 am - 2:00 pm	Tailgate
Jemez	Jemez Springs Senior Citizen Center	Sandoval	8154 Hwy. 4, Jemez, NM 87024	3rd Wednesday	Monthly	approx. 12:45 pm	Drop
Pena Blanca	Pena Blanca	Sandoval	Pena Blanca Community Center, Pena Blanca, NM 87041	2nd Thursday	Monthly	After Espanola	Drop
Rio Rancho	Rio Rancho	Sandoval	4330 Meadowlark Lane	3rd Monday	Monthly	11 am - 1 pm	Tailgate
Santa Fe	Encino Villa Senior Apartments	Santa Fe	1501 Montano St. Santa Fe, NM 87505	3rd Tuesday	Monthly	approx. 2:30 pm	Drop
Santa Fe	San Ildefonso	Santa Fe	Pueblo de San Ildefonso Senior Center	2nd Thursday	Monthly	approx. 10:00 am	Drop
Santa Fe	Santa Fe City Senior Services	Santa Fe	664 Alta Vista Street	3rd Tuesday	Monthly	9:30 am - 1:30 pm	Tailgate
Santa Fe	Santa Fe County	Santa Fe	901 West Alameda, Santa Fe, NM 87501	3rd Tuesday	Monthly	9:30 am - 1:30 pm	Drop
Santa Fe	Santa Fe Seniors Tailgate	Santa Fe	3329 Rodeo Rd, Santa Fe, NM	3rd Tuesday	Monthly	9:30 am - 1:30 pm	Tailgate
Belen	Belen Recreation Center	Valencia	305 Eagle Ln, Belen NM	2nd Tuesday	Monthly	8:00 am-12:00 pm	Tailgate
Los Lunas	Hillcrest Manor Apartments	Valencia	383 Canal Blvd. SW, Los Lunas, NM 87031	2nd Tuesday	Monthly	After Belen	Drop
CITY- ECHO ABQ	SITE NAME - 5 Sites	County	ADDRESS	DATE	MONTH	TIME	Drop
Santa Clara	Santa Clara - National Guard Armory	Grant	11990 Hwy 180 E., Santa Clara, NM	4th Monday	Jan/Mar/May/Jul/Sep/Nov	11 am - 2 pm	Tailgate
Silver City	Silver City Recreation Center	Grant	1016 N. Silver St., Silver City, NM	1st Monday	Jan/Mar/May/Jul/Sep/Nov	11 am - 2 pm	Tailgate
Quemado	Quemado	Catron	28 Lopez County Rd., Quemado, NM	2nd Monday	Feb/Apr/Jun/Aug/Oct/Dec	Picks Up in Reserve 12 pm	Drop
Glenwood	Glenwood Senior Center	Catron	5108 Hwy 180, Glenwood, NM	2nd Monday	Feb/Apr/Jun/Aug/Oct/Dec		Drop
Reserve	Reserve Senior Center	Catron	12 Ella St., Reserve, NM	2nd Monday	Feb/Apr/Jun/Aug/Oct/Dec	Approx. 12 pm	Tailgate

Monday-Thursday 8 am - 4 pm (Closed Friday)			Note: warehouse closes at 3pm last business day monthly				
CITY	SITE NAME - 26 Sites Including Warehouse	County	ADDRESS	DATE	MONTH	TIME	Drop Warehouse
Farmington, NM	ECHO FARMINGTON	SAN JUAN	401 S. Commercial, Farmington, NM 87401	Mon - Thu	Monthly		
Crownpoint	Crownpoint Chapter House Crownpoint Senior Center	McKinley	Chapter House Road, Crownpoint, NM	3rd Thursday	Monthly	10 am-1 pm	Tailgate
Gallup	Gallup	McKinley	410 Bataan Memorial Hwy, Gallup, NM	3rd Tuesday	Monthly	homebound	Drop
Gallup	GCC-Gallup Comm Senior Center	McKinley	410 Bataan Memorial Hwy, Gallup, NM	3rd Tuesday	Monthly	11 am - 2 pm	Tailgate
Lake Valley	Lake Valley Senior Center	McKinley	Hwy 371 CR 7750 Bldg #567 B, Lake Vly, NM	3rd Thursday	Monthly		12:00 PM Drop
Tohatchi	Naschitti	McKinley	N Hwy 491	4th Monday	Monthly		Tailgate
Chama	Chama Municipal Offices	Rio Arriba	299 4th St & Pine, Chama, NM	2nd Wednesday	Monthly	11 am - 2 pm	Tailgate
Dulce	Jicarilla Apache Tribe CHR	Rio Arriba	200 Narrow Gauge Rd., Dulce, NM	2nd Wednesday	Monthly	11 am-12:30 pm	Drop
Farmington	Appleridge Apartments	San Juan	1600 Cliffside Dr., Farmington, NM 87401	1st Tuesday	Monthly		
Aztec	Animas Village Apartments	San Juan	401 S. Park Ave, Farmington, NM	2nd Tuesday	Monthly		Tailgate
Aztec	Aztec Senior Center	San Juan	101 S. Park Ave., Aztec, NM	2nd Tuesday	Monthly	11:45 am -12:30 pm	Tailgate
Shiprock	Bethel Christian Reformed Church	San Juan	Hwy 491 & 64	3rd Tuesday	Monthly	Pick Up in Farmington	Drop
Shiprock	Beclabito Chapter House	San Juan	HC-61 Box 20, Shiprock, NM 87420	3rd Wednesday	Monthly	11 am - 1 pm	Tailgate
Shiprock	Beclabito Homebound	San Juan	HC-61 Box 20, Shiprock, NM 87421	4th Wednesday	Monthly	12 am - 1 pm	Drop
Shiprock	Cudeii Chapter House	San Juan	P.O. Box 1318, Shiprock, NM 87420	3rd Wednesday	Monthly	9 am - 10 am	Tailgate
Shiprock	Cudeii Homebound	San Juan	P.O. Box 1318, Shiprock, NM 87421	4th Wednesday	Monthly	10 am - 10 am	Drop
Bloomfield	Bloomfield City Multi-Cultural Ctr	San Juan	124 S. Ash St., Bloomfield, NM	2nd Thursday	Monthly	11 am -12:30 pm	Tailgate
Bloomfield	Huerfano Chapter House	San Juan	PO Box 968, Bloomfield, NM	2nd Tuesday	Monthly		Tailgate
Nageezi	Nageezi Chapter House	San Juan	11553 US Hwy 550	2nd Tuesday	Monthly		Tailgate
Sheep Springs	Sheep Springs Chapter House	San Juan	P.O. Box Drawer 1	4th Monday	Monthly		Tailgate
Newcomb	Two Grey Hills Chapter House	San Juan	Indian Service Rd 5000 & Navajo Rt 5001	4th Monday	Monthly		Tailgate
Newcomb	Two Grey Hills Homebound	San Juan	Indian Service Rd 5000 & Navajo Rt 5001	4th Monday	Monthly		Drop
Aztec	Cielo Azul Apts	San Juan	621 S. Park Ave., Aztec, NM	2nd Tuesday	Monthly	10 -11:30 am	Drop
Cuba	Pueblo Pintado Chapter House	San Juan	Navajo Route 9 on M.M. 76	2nd Monday	Monthly	9-11:30 am	Tailgate
Cuba	Cuba Municipal Offices	Sandoval	16A Cordova St. Municipal Bldg., Cuba, NM	1st Thursday	Monthly	11 am - 2 pm	Tailgate
Cuba	Cuba Senior Center	Sandoval	16A Cordova St. Municipal Bldg., Cuba, NM	1st Thursday	Monthly	noon	Drop

CITY	SITE NAME - 21 Sites Including Warehouse	County	ADDRESS	DATE	MONTH	TIME	Drop Warehouse
Las Cruces	Loaves & Fishes	Doña Ana	320 South Gate Ct., Las Cruces, NM 88005	1ST - 17TH	Monthly	9:00 am - 1:00 pm	
Anthony	Anthony - St. Anthony Catholic Church	Doña Ana	224 Lincon Ave, Anthony, NM 88021	3rd Tuesday	Feb/Apr/Jun/Aug/Oct/Dec	9:00 am - 2:00 pm	Tailgate
Butterfield	Butterfield - Butterfield Community Center	Doña Ana	Issacks Lane, Butterfield, NM	3rd Thursday	Feb/Apr/Jun/Aug/Oct/Dec	9:00 am - 10:00 am	Tailgate
Chaparral	Chaparral - St. Thomas Catholic Church	Doña Ana - Otero	568 Lisa Dr. Chaparral, NM	3rd Tuesday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 12:00 pm	Tailgate
Del Cerro	Del Cerro - Del Cerro Community Center	Doña Ana	80 La Fe Ave., Mesquite, NM 88048	3rd Thursday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 11:30 pm	Tailgate
Hatch	Hatch - Hatch Community Center	Doña Ana	400 Hwy 187, Hatch, NM	2nd Tuesday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 11:30 pm	Tailgate
La Union	La Union - Catholic Church	Doña Ana	1320 Mercantile Ave., La Union, NM 88021	1st Thursday	Feb/Apr/Jun/Aug/Oct/Dec	11:30 pm -12:30 pm	Tailgate
Las Cruces	Mira Vista	Doña Ana	2141 N. Solano	2nd Thursday	Feb/Apr/Jun/Aug/Oct/Dec	10:00 am 11:00 am	Tailgate
Las Cruces	Chaparral Apartments	Doña Ana	2350 E. Nevada, Las Cruces, NM 88005	3rd Friday	Jan/Mar/May/Jul/Sep/Nov	10:30 am - 11:30 am	Tailgate
Las Cruces	Montana Meadows - Montana Meadows Apartments	Doña Ana	201 Montana Ave., Las Cruces, NM 88005	3rd Friday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 10:00 am	Tailgate
Las Cruces	Roblero Ridge	Doña Ana	1571 Medina	2nd Thursday	Feb/Apr/Jun/Aug/Oct/Dec	9:00 am - 10:00 am	Tailgate
Las Cruces	St. Genevieve Sr. Housing	Doña Ana	1634 Mulberry, Las Cruces, NM 88005	3rd Friday	Jan/Mar/May/Jul/Sep/Nov	12:00 pm - 1:00 pm	Tailgate
Las Cruces	Montana Village - Montana Village Apartments	Doña Ana	370 Montana Ave., Las Cruces, NM 88005	1st Thursday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 11:00 am	Tailgate
Radium Springs	Radium Springs - Radium Springs Community Center	Doña Ana	12060 Lindbeck, Radium Springs, NM	2nd Tuesday	Jan/Mar/May/Jul/Sep/Nov	1:00 pm - 2:00 pm	Tailgate
Sunland	Sunland Park - San Martin Catholic Church	Doña Ana	1885 McNutt Rd., Sunland Park, NM	2nd Friday	Feb/Apr/Jun/Aug/Oct/Dec	9:00 am - 1:00 pm	Tailgate
Columbus	Columbus - Columbus Youth Center	Luna	223 N.W. Broadway, Columbus, NM	1st Saturday	Feb/Apr/Jun/Aug/Oct/Dec	9:30 am - 12:00 am	Tailgate
Deming	Deming - St. Anne's Catholic Church	Luna	400 S. Ruby, Deming, NM	2nd Friday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 1:00 pm	Tailgate
Alamogordo	Alamogordo - Civic Center	Otero	800 1st St. Alamogordo, NM	2nd Wednesday	Jan/Mar/May/Jul/Sep/Nov	9:00 am - 11:00 pm	Tailgate
Tularosa	Tularosa - Senior Citizen Center	Otero	35 Radio Road, Tularosa, NM	2nd Wednesday	Jan/Mar/May/Jul/Sep/Nov	1pm - 3 pm	Tailgate
T or C	T or C - Our Lady of Perpetual Help Catholic Church	Sierra	515 Date Street, TorC, NM	2nd Tuesday	Feb/Apr/Jun/Aug/Oct/Dec	10:00 am -12:00 pm	Tailgate
T or C	T or C Housing Homebound	Sierra	1425 E. 2nd Ave.	2nd Tuesday	Feb/Apr/Jun/Aug/Oct/Dec	10:00 am - 12:00 pm	Drop

Monday-Thursday 9 am - 12 pm and 1 pm - 2:30 pm (Closed Friday)							
CITY	SITE NAME - 41 Sites Including Warehouse	County	ADDRESS	DATE	MONTH	TIME	
Roswell, NM	The Salvation Army Roswell Corps	Chaves	Portales HB not separated in ICOS 207 B E. Chisum, Roswell, NM 88203	Monday - Thursday	Monthly	9 am - 3 pm	Warehouse
Roswell	Roswell Homebound	Chaves	Deliver to clients homes	4th Monday	Feb/Apr/Jun/Aug/Oct/Dec	All day	Homebound
Roswell	Summit - Summit Apartments	Chaves	1600 W. Summit St, Roswell, NM	2nd Monday	Feb/Apr/Jun/Aug/Oct/Dec	1pm	Drop
Roswell	Wildwood - Wildwood Apartments	Chaves	201 Sherrill Lane, Roswell, NM	2nd Monday	Feb/Apr/Jun/Aug/Oct/Dec	1:30pm	Drop
Cimarron	Cimarron	Colfax	449 E 9th St	1st Tuesday	Feb/Apr/Jun/Aug/Oct/Dec	10:30	Drop
Raton	Raton Senior Center	Colfax	540 S. 1st St.	1st Tuesday	Feb/Apr/Jun/Aug/Oct/Dec	11:45	Drop
Springer	Springer Senior Center	Colfax	600 Maxwell Ave., Springer NM	1st Tuesday	Feb/Apr/Jun/Aug/Oct/Dec	9	Drop
Clovis	Clovis - The Salvation Army	Curry	317 E. 2nd St	1st Monday	Monthly	12pm	Drop
Melrose	Melrose - Senior Center	Curry	427 Main St, Melrose, NM	1st Monday	Feb/Apr/Jun/Aug/Oct/Dec	11:30am	Drop
Ft. Sumner	Fort Sumner - Senior Center	DeBaca	510 Main, Fort Sumner, NM	1st Monday	Feb/Apr/Jun/Aug/Oct/Dec	8am	Drop
Artesia	Artesia - Our Lady of Grace Catholic Church Hall	Eddy	1111 N Roselawn Ave, Artesia, NM	4th Tuesday	Jan/Mar/May/Jul/Sep/Nov	11:30-1	Tailgate
Carlsbad	Carlsbad - San Jose Church	Eddy	102 DeBaca, Carlsbad, NM	4th Tuesday	Jan/Mar/May/Jul/Sep/Nov	8am-10am	Tailgate
Carlsbad	San Jose - San Jose Senior Center	Eddy	2814 San Jose Blvd, Carlsbad, NM	4th Tuesday	Jan/Mar/May/Jul/Sep/Nov	10:30	Drop
Anton Chico	Anton Chico	Guadalupe	1089 State Hwy. 386, Anton Chico, NM 87711	2nd Wednesday	Jan/Mar/May/Jul/Sep/Nov		Tailgate
Santa Rosa	Santa Rosa Senior Citizen Center	Guadalupe	550 River Rd. Dr., Santa Rosa, NM 88435	1st Wednesday	Jan/Mar/May/Jul/Sep/Nov	9:30am-12:30pm	Tailgate
Vaughn	Vaughn - Vaughn Community Center	Guadalupe	134 E 7th, Vaughn, NM	1st Wednesday	Feb/Apr/Jun/Aug/Oct/Dec	10am- 11am	Tailgate
		Harding					
Eunice/Jal	Eunice City Hall/Jal	Lea	1106 Ave J, Eunice, NM	3rd Tuesday	Jan/Mar/May/Jul/Sep/Nov	12pm-1pm	Tailgate
Hobbs	Alto - Good Samaritan The Cedars	Lea	501 W. Alto Dr, Hobbs, NM	3rd Tuesday	Jan/Mar/May/Jul/Sep/Nov	11:30Am	Drop
Hobbs	Hobbs - The Salvation Army Food Bank	Lea	520 East Main, Hobbs, NM	2nd Monday	Monthly	9am-11am	Drop
Lovington	Good Sam - Good Samaritan Buena Vista	Lea	1500 Good Sam Dr, Lovington, NM	3rd Tuesday	Jan/Mar/May/Jul/Sep/Nov	9am	Drop
Lovington	Lovington - Bill McKibben Senior Citizen Center	Lea	18 W. Avenue F, Lovington, NM	3rd Tuesday	Jan/Mar/May/Jul/Sep/Nov	9am-11am	Tailgate
Lovington	Polk - Polk Apts	Lea	214 W Polk Ave, Lovington, NM	3rd Tuesday	Jan/Mar/May/Jul/Sep/Nov	9:30am	Drop
Carrizozo	Carrizozo - Fire Dept	Lincoln	501 Birch St, Carrizozo, NM	1st Thursday	Feb/Apr/Jun/Aug/Oct/Dec	8am-9am	Tailgate
Hondo	San Patricio - Hondo Senior Center	Lincoln	10686 MM107 Hwy 70 Hondo, NM	1st Thursday	Feb/Apr/Jun/Aug/Oct/Dec	1:30-2:30	Tailgate
Ruidoso	Ruidoso - First Baptist Church	Lincoln	26363 US HWY 70, Ruidoso, NM	1st Thursday	Feb/Apr/Jun/Aug/Oct/Dec	12pm-1pm	Tailgate
Mora	Mora Helping Hands Office	Mora	½ mile north of Post Office on Hwy. 518, Mora, NM 87732	2nd Wednesday	Jan/Mar/May/Jul/Sep/Nov	approx. 9:30am	Drop
Mescalero	Mescalero - Senior Center	Otero	456 Lapan, Mescalero, NM	1st Thursday	Feb/Apr/Jun/Aug/Oct/Dec	10:30	Drop
Las Vegas	Las Vegas Recreation Center	San Miguel	1751 North Grand Ave., Las Vegas, NM 87701	3rd Thursday	Jan/Mar/May/Jul/Sep/Nov	9:00am-1:00pm	Tailgate
Pecos	Pecos Housing Authority	San Miguel	116 Chamisa Road	3rd Thursday	Jan/Mar/May/Jul/Sep/Nov	Aprox 11:30	Drop
Ribera	Ribera	San Miguel	1 mile north of NM Hwy #3, County Rd CRB41E, Ribera, NM 87560	3rd Thursday	Jan/Mar/May/Jul/Sep/Nov	approx. 10:00am	Drop
Villanueva	El Villa Community Center	San Miguel	11 Los Pueblos Rd. P.O. Box 61 Villanueva, NM 87583	3rd Thursday	Jan/Mar/May/Jul/Sep/Nov	approx. 10:00am	Drop
Tucumcari	Tucumcari	Quay	Ministry of Hope - 105 East Railroad Ave, Tucumcari, 88401	1st Wednesday	Jan/Mar/May/Jul/Sep/Nov	Drop 10:20	Drop
Portales	Portales - La Casa Family Health Center	Roosevelt	1515 W. Flir Suite A, Portales, NM	3rd Wednesday	Feb/Apr/Jun/Aug/Oct/Dec	8am-12pm	Tailgate
Socorro	Socorro Senior Citizen Center	Socorro	1410 Ake Street, Socorro, NM 87801	4th Monday	Feb/Apr/Jun/Aug/Oct/Dec	9:00am-1:00pm	Tailgate
Arroyo Seco	Arroyo Seco -Holy Trinity Parish	Taos	498 State Route 150, Arroyo Seco, NM 87514	2nd Thursday	Feb/Apr/Jun/Aug/Oct/Dec	approx. 12:45pm	Drop
Peñasco	Peñasco Community Center	Taos	14136 St. Rd. #75, Peñasco, NM 87553	3rd Tuesday	Feb/Apr/Jun/Aug/Oct/Dec	10am-1pm	Tailgate
Questa - Costilla	Costilla	Taos	P.O. Box 338	2nd Thursday	Feb/Apr/Jun/Aug/Oct/Dec		Drop
Questa - Cerro	Questa & Cerro Fire Department	Taos	168 Cerro Rd., Cerro, NM 87519	2nd Thursday	Feb/Apr/Jun/Aug/Oct/Dec	approx. 1:50pm	Drop
Taos	Taos Help NM Office	Taos	106 Gusdorf Rd., Taos, NM 87571	2nd Thursday	Feb/Apr/Jun/Aug/Oct/Dec	approx. 10:00am	Drop
Estancia	Estancia United Methodist Church	Torrance	600 Williams Ave. Estancia, NM 87106	3rd Monday	Feb/Apr/Jun/Aug/Oct/Dec	10:00am-12:30pm	Tailgate
Clayton	Clayton Senior Center	Union	19 E. Broadway St., Clayton, NM 88415	4th Tuesday	Feb/Apr/Jun/Aug/Oct/Dec	10:00am-12:00pm	Tailgate